

# Application Of Leave Exceeding 1 Day

**The H. M.**  
**J. J. Academy English Medium School**  
**Mumbai.**

**Subject :** Absence from School.

**Madam,**

My daughter / son, Ms. / Mst. \_\_\_\_\_  
studying in **Std:** \_\_\_\_\_ **Div :** \_\_\_\_\_ was ill for \_\_\_\_\_  
days, from \_\_\_\_\_ to \_\_\_\_\_. She / he was diagnosed for / with  
\_\_\_\_\_ .

Attached is the medical certificate.  
I request you to kindly allow her/ him to attend classes.

**Thanking you,**  
**Sign**

\_\_\_\_\_